

**WBSEDCL**

# West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

Office of the Regional Manager, South 24 Parganas Region, WBSEDCL

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Registered Office: "Vidyut Bhavan", Block – DJ,  
Sector – II, Bidhannagar, Kolkata – 700091,Administrative Building (1<sup>st</sup> Floor) Kulpi Road  
(Near Padmapukur), Baruipur, Kolkata– 700144

CIN : U40109WB2007SGC113473

## NOTICE INVITING e-TENDER

NIT. No. : RM/24-PGN(S)/PROC/2023-24/809

Date: 28.06.2024

**Sub: Supply delivery fixing and installation of Electrical and Miscellaneous Items to various Schools near Bansdroni, area under CSR Scheme of WBSEDCL.**

The Regional Manager, South 24 Parganas Regional Office, WBSEDCL invites e-Tender (on Item Rate Template) from genuine bonafide, experienced & resourceful manufacturer /authorized distributors/retailers/dealers, reputed vendors for supply, transportation, delivery & installation of the following items:

<b>Tender Value:</b>	<b>₹ 2,62,000.00 (Two Lacs Sixty-Two Thousand Only)</b>
<b>Earnest Money:</b>	<b>₹ 5,240.00 (Five Thousand Two Hundred Forty Only)</b>

Sl No	Description of Work	Unit	Quantity	Delivery Location	Delivery Schedule (from issuance of P.O.)
1	Supply delivery fixing and installation of Electrical and Miscellaneous Items to various Schools near Bansdroni area as mentioned in BOQ.	Nos	As mentioned in BOQ for each item.	Various Schools near Bansdroni area as mentioned in BOQ Annexure-I.	Total work to be completed within 30 days from the issuance of P.O.

**Scope: -** Supply, transportation, delivery & installation of various types of Electrical and Miscellaneous Items to various Schools near Bansdroni area. The various items procured for various Schools are to be delivered and installed directly to the schools as mentioned in BOQ Annexure - I. After successful delivery and installation, necessary papers will be regularized from South 24 Parganas Region, WBSEDCL. (Delivery and Installation location is subject to be changed as per site requirement).

1. Intending Bidders shall login to the e-Procurement portal of Government of West Bengal <https://wbtenders.gov.in> using his login Id and password.
2. Earnest Money Deposit (EMD) in e-tendering process will be collected and refunded in online mode via dedicated bank account maintained at corporate level instead of depositing DD/Pay Order to the tender inviting authority.
3. E-tender portal is maintained by NIC and payment gateway facility available in e-tender portal is maintained by ICICI Bank.
4. Facility for collecting EMD via offline mode has been discontinued in e-tender portal as per order.



5. As per the procedure defined for online collection in e-tender process, EMD amount deposited by bidders is initially held in a pool account of Government of West Bengal maintained by ICICI. Only the amount corresponding to successful bid will be transferred to WBSEDCL Bank Account after completion of tendering process on awarding Award of Contract (AOC). EMD for unsuccessful bids will be returned to bidders automatically from NIC portal after completion of tendering process.
6. For technically rejected bids, EMD amount will be automatically returned to bidders after the bid is technically rejected in e-tender portal.
7. Payment status of bids submitted against NIT's will be available in MIS reports provided in e-tender portal maintained by NIC.
8. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:
  - i. Net-banking through Payment Gateway
  - ii. RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to
  - iii. the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
  - iv. Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

**9. General Instructions for Online Payment:**

- a. The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
- b. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- c. In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- d. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of the tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.



**10. Refund/ Settlement of EMD Amount:**

- a. For unsuccessful bidders, the EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- b. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- c. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of the tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- d. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033\_40267512/ 13 since payment gateway facility used by E-tender portal is maintained by ICICI.

**11. Eligibility criteria:**

1. All categories of intending Bidders who have successfully delivered tendered items/any similar type of equipment to Govt./Govt. Aided/ Govt. affiliated establishments/institutions against Purchase Orders, Signed Challans/ SRV / Delivery certificate etc. for completing supply, Delivery, and transportation of said materials.
2. I.T. return for last 3 (three) financial years.
3. PAN Card details.
4. GST registration certificate
5. Professional tax payment certificate.
6. Document related to execution of at least 01 no similar work.

These are required for acceptance of the Technical Bid unless of which the bid may be considered as non-responsive.

**12.** After successful bidding, sample will be collected from the L1 bidder for inspection within 10(ten) days and after successful inspection, P.O. will be placed to L1 bidder. However competent authority has full power to reject L1 Bidder and choose next lower bidder if the materials are found to be sub-standard. The ordered materials should be transported & delivered within 30 days from issuance of P.O., otherwise, penalty may be imposed as per rule of WBSEDCL for delay in delivery of ordered materials. If the above materials are found beyond Specification/ satisfaction, the same will be rejected and fresh material is to be submitted at the own cost of the successful bidder.

**13. Earnest Money / Bid Guarantee:** The amount of Earnest money @ 2% (two percent) of the pro-rata tendered amount of the offered quantity shall be submitted individually along with the offer.

**14. Bid Validation:** Bid shall remain valid for a period not less than 180 days after date of Bid opening of tender. If the Bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).

**15.** Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in>. Technical Document and Financial Bid should be submitted online on or before as per stated 'Date & Time Schedule'.



16. The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.

17. No mobilization advance and secured advance will be allowed.

**18. Date and Time Schedule:**

Sl.No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	05.07.2024 15:00 Hrs
2.	Documents download/sell start date (Online)	05.07.2024 16:00 Hrs
3.	Bid submission start date (Online)	05.07.2024 16:00 Hrs
4.	Documents download End Date.	19.07.2024 15:00 Hrs
5.	Bid Submission closing date (Online)	19.07.2024 15:00 Hrs
6.	Technical Bid opening date (Online)	23.07.2024 14:00 Hrs
7.	Date of uploading list for Technically Qualified Bidder (online)	To be intimated later
8.	Financial Bid opening Date (Online)	To be intimated later

19. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Vendor Rating & Holiday Listing, will be applicable as per Revised Purchase Policy of WBSEDCL which is available in Website: [www.wbsedcl.in](http://www.wbsedcl.in)

20. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

21. The quoted rates should be inclusive of all taxes & duties, freight and incidental charges with loading and unloading charges. The rate quoted by the contractor i.r.o. for each item is inclusive of all such taxes, cess and others as stated above excluding GST. Applicable GST will be paid as per norms.

22. Any evidence of unfair Trade practices including overcharging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders. Any bidder against whom FIR/ Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.

23. The quantities provided in the schedule are provisional only, which may vary upto any extent. The quoted rate of each item shall remain Firm. The company reserves the right to alter, amend, and omit or otherwise vary the quantities as may be necessary but such variation will be limited to  $\pm 25\%$  (plus or minus twenty five percent) of the contract price. Payment shall be made as per actual supply & delivery.

24. The Bidder, at his own responsibility and risk to visit and examine the site of supply & delivery point and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the supply & delivery point as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder own expense.


25. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the Tender Inviting Authority. The Tender Inviting Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.



26. Payment of supply materials will depend on availability of funds. Intending bidders may consider these criteria while submission of tender and quoting their rate through online.
27. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.
28. The intending bidder(s) required to quote the rate in item rate BOQ to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.
29. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.
30. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

Any further information along with WBSEDCL's Revised Purchase Policy may be had from the Website: [www.wbsedcl.in](http://www.wbsedcl.in) and the following office:

**Office of the Chief Engineer (Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhavan, 4th Floor,  
Bidhannagar, Kolkata - 700091.  
Phone No. 033-2319-7563**

  
Regional Manager  
South 24 Parganas Region